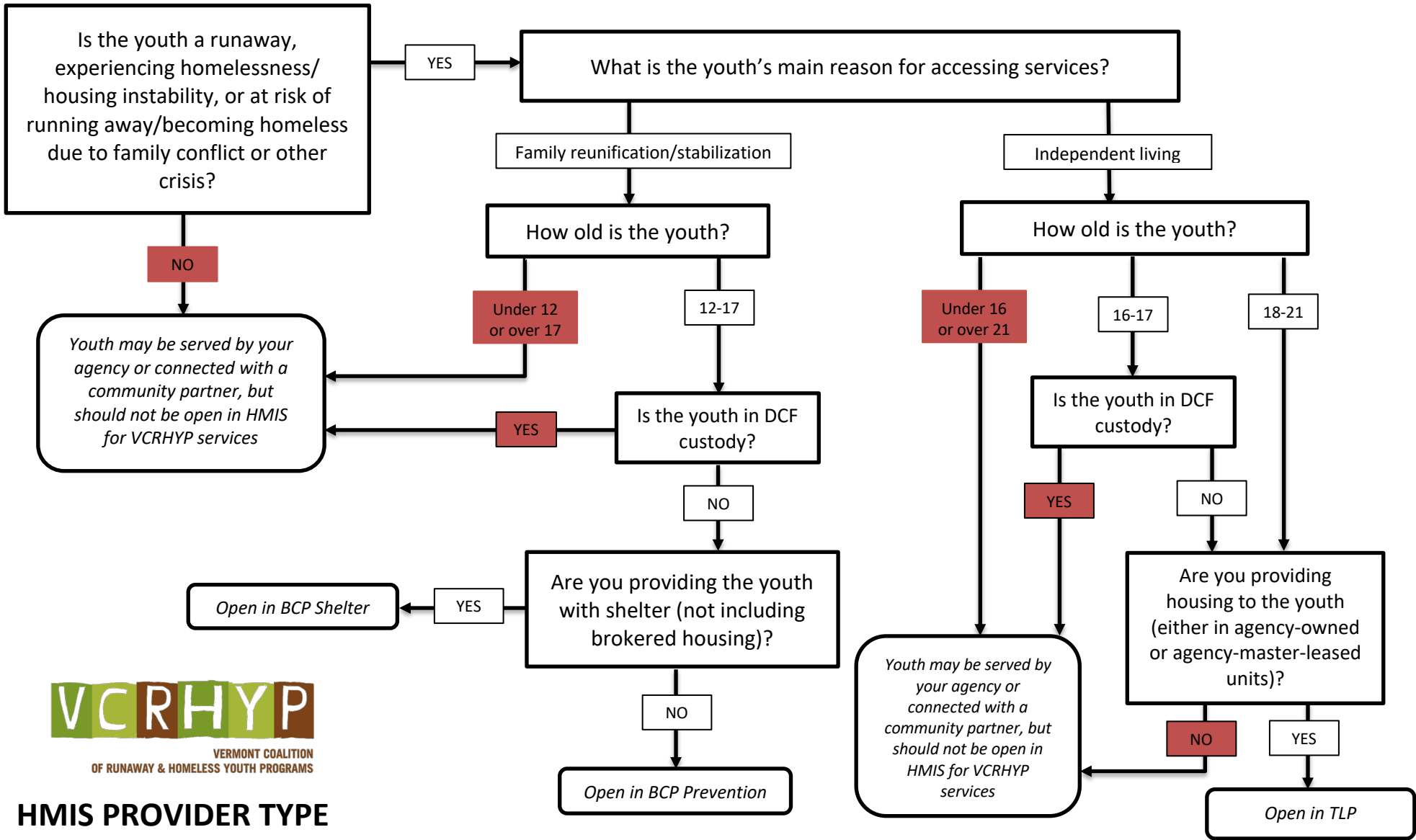


Appendix

1. [HMIS Provider Type Flowchart](#)
2. [VCRHYP Paperwork Manual](#)
3. [Evidence-Based Assessments & Screening Tools Chart](#)
4. [Memo re: Resiliency Assessment requirements & FYSB performance measures](#)



HMIS PROVIDER TYPE FLOWCHART

For internal use only, please do not distribute

VCRHYP PAPERWORK MANUAL

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VCRHYP Intake Assessment

Use when:

- A new client enters a project
- A previously-served client enters a project and it has been a **full month or more** since they were last exited

Do not use when:

- A client is reentering the same project they exited from **less than one month ago**
 - See *Project Reentry Form* on pg. 6
- A client is switching between projects due to changes in circumstances, eligibility, etc.
 - See *Project Switch Form* on pg. 7

This form:

- Includes questions you are required to ask by FYSB, as well as questions VCRHYP suggests asking
 - All questions required by FYSB need to be answered completely
 - Check the “Data not collected” box if you did not ask a FYSB-required question
 - Non-FYSB required questions are italicized
 - Check “Data not collected” if you did not ask a non-FYSB required question
- Should be sent to VCRHYP to be entered into HMIS

Things to remember:

- All member agencies, except for Spectrum, will choose VT-500 Vermont Balance of State CoC for “Client Location”
- Documentation of disabilities is not required: a youth’s self-report is considered sufficient to answer “Yes”
- Dr. Dynasaur should be marked off as “Medicaid” in the Health Insurance section
- Monthly income only needs to be gathered for youth in TLP
- If a youth/family cannot answer the questions about current or past DCF involvement and sign a Release of Information, you should follow-up with your DCF district office to try and get this information; if you are successful in getting it, pass it onto VCRHYP so we can update the youth’s data in HMIS

VCRHYP Resiliency Assessment

Use when:

- A new client enters a project
- A previously-served client enters a project and it has been a **full month or more** since they were last exited
- Client has been served in a project for **6 months**

Do not use when:

- A client is reentering the same project they exited from **less than one month ago**
- A client is switching between projects due to changes in circumstances, eligibility, etc.

This form:

- Should be completed at entry and every six months the youth is being served
- Needs to have a box checked for each statement
- Can have a response written for each follow-up question
- Should be used to inform Plan of Care creation and updates
- Must be kept in client files, as VCRHYP no longer collects them for entry into HMIS

VCRHYP Quarterly Update

Use when:

- Each three month quarter (based on federal fiscal year) is coming to end (Quarter 1: December, Quarter 2: March, Quarter 3: June, Quarter 4: September)

Do not use when:

- A client first enters a project
- A client is switching between projects
- A client is exiting a project

This form:

- Must have answers for the four questions in the Employment and Enrollment Status section
- Should indicate what is true for the client at the time of review
- Needs to indicate a review date, as well as the quarter being reviewed
- Should indicate any services provided to a client during the quarter
- Should be sent to VCRHYP to be entered into HMIS
 - The Disability Addendum does not need to be sent to VCRHYP unless there have been changes to a client's disability status

Things to remember:

- You can write "No Changes" above any section on the form that remains the same for the client (except for the Employment and Enrollment Status section, which must have answers)
- VCRHYP will send a reminder to complete Quarterly Updates in the last month of each quarter, along with a list of youth who have been served during the quarter
 - A Quarterly Update must be submitted for all youth served during the quarter, even those who have exited
 - However, for youth who have exited during the quarter, the only sections that need to be completed are Employment and Enrollment Status and Brokered Housing

VCRHYP Exit Assessment

Use when:

- A client is exiting from a project

Do not use when:

- A client is switching between projects due to changes in circumstances, eligibility, etc.

This form:

- Should include answers in the TLP Outcomes section if a client is receiving TLP services
- Includes a Services Provided section to ensure that all services provided to the client during project enrollment are entered into HMIS
- Should be sent to VCRHYP to be entered into HMIS
 - The Disability Addendum does not need to be sent to VCRHYP unless there have been changes to a client's disability status

Things to remember:

- A client should be exited from a project if a full month passes without any engagement

VCRHYP Project Reentry Form

Use when:

- A client is reentering the **same** project they exited from **less than one month ago**

Do not use when:

- A client is entering a **different** project than the one they exited from, **regardless of how much time has passed** since the client's exit
 - *See Project Switch Form on pg. 7*
- A client's circumstances have changed drastically and a full Intake Assessment would better reflect a client's current situation than this form

This form:

- Is a shortened version of the Intake Assessment
- Includes questions you are required to ask by FYSB, as well as questions VCRHYP suggests asking
 - All questions required by FYSB need to be answered completely
 - Check the "Data not collected" box if you did not ask a FYSB-required question
 - Non-FYSB required questions are italicized
 - Check "Data not collected" if you did not ask a non-FYSB required question
- Should be sent to VCRHYP to be entered into HMIS

VCRHYP Project Switch Form

Use when:

- A client is switching between projects due to changes in circumstances, eligibility, etc.

Do not use when:

- A client is reentering the **same** project they exited from **less than one month ago**
 - See *Project Reentry form on pg. 6*

This form:

- Is a combination of the Exit Assessment and the Intake Assessment
- Includes questions you are required to ask by FYSB, as well as questions VCRHYP suggests asking
 - All questions required by FYSB need to be answered completely
 - Check the “Data not collected” box if you did not ask a FYSB-required question
 - Non-FYSB required questions are italicized
 - Check “Data not collected” or leave question blank if you did not ask a FYSB-required question
- Should be sent to VCRHYP to be entered into HMIS

Evidence-Based Assessment & Screening Tools

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	<i>Target Population</i>	<i>Purpose/Description</i>	<i>Time to Administer</i>	<i>Completed By</i>	<i>Training/Qualifications Needed</i>	<i>Availability</i>
MENTAL HEALTH and OVERALL WELL-BEING						
Connor-Davidson Resilience Scale – CD-RISC 2 OR CD-RISC-10 OR CD-RISC 25	Youth ages 10-18; Adults	2-item OR 10-item OR 25-item scale used as a measure of degree of resilience, a predictor of outcome to treatment with medication or psychotherapy, stress management, and resilience-building, a marker of progress during treatment, and a marker of biological changes in the brain	1-5 min. (CD-RISC 2 & CD-RISC 10) OR 5-10 min.	Unknown	Unknown; User’s manual provided	Agency must submit a project information form and then sign an agreement
Pediatric Symptom Checklist-17 (PSC-17)	Youth ages 4-18	17-item questionnaire that reflects parents’ impressions of their child’s psychosocial functioning; Intended to facilitate the recognition of emotional & behavioral problems so that appropriate interventions can be initiated as early as possible	3 minutes	Parent/ Guardian	Refer to screening instructions before using	Free; Download from Massachusetts General Hospital
Beck Depression Inventory-II (BDI-II)	Youth age 13 & up; Adults	21-item instrument used to assess the intensity of depression based on the DSM-IV’s criteria	5 minutes	Client or Youth Care Worker	Requires Pearson Qualification Level B ; Brief online training video available	Agency must purchased from Pearson

Reynolds Adolescent Adjustment Screening Inventory (RAASI)	Youth ages 12-19	32-item self-report measure that provides indications of the clinical severity of the most meaningful domains of psychological adjustment problems; Provides an adjustment total score and scores in four scales	5 minutes	Youth Care Worker	Requires PAR Qualification Level B ; Manual provided	Agency must purchase from PAR
Youth Outcome Questionnaire 30.2 – Self-Report (Y-OQ 30.2 SR) OR Parent/Guardian (Y-OQ 30.2 PR)	Youth (Ages not specified)	Brief tool designed to be incorporated into therapy in an unobtrusive manner; Allows a clinician to track clients' progress and find the ones who are not on track	5 minutes	Client or Parent/Guardian	Unknown	Agency must purchase from OQ Measures
Massachusetts Youth Screening Instrument – Second Version (MAYSI-2)	Youth ages 12-17	52-item brief screening tool used to identify youth who may have important, pressing behavioral needs; Provides scores on 7 scales; Used primarily in juvenile probation, diversion programs, and intake in juvenile detention or corrections	5-10 minutes	Youth	None; Manual provided	Agency must purchase manual and register user with the MAYSI-2 Project
Mood and Feelings Questionnaire – Short Form (MFQ-SF) OR Long Form (MFQ)	Youth age 8 & up	13-item OR 33-item questionnaire based on DSM-III-R criteria for depression; Consists of a series of descriptive phrases regarding how the youth has been feeling or acting recently	5 minutes OR 5-10 min.	Client or Parent/Guardian	None	Free; Download from Duke University

Strengths and Difficulties Questionnaire (SDQ)	Youth ages 2-17	Mental health screening tool that asks about 25 psychological attributes and their impact	5-10 min.	Client or Parent/ Guardian	Websites available as resources	Free; Download from YouthinMind
Reynolds Adolescent Depression Scale – 2nd Edition (RADS-2) OR Short Form (RADS-2: SF)	Youth ages 11-20	30-item self-report scale measures 4 basic dimensions of depression and provides an indication of the clinical severity of depressive symptoms (RADS-2) OR brief screening measure that assesses the frequency of symptoms that are positive psychopathological signs of a depressive disorder, alerts that client may require immediate clinical attention, and quickly determines those in need of further treatment (RADS-2: SF)	5-10 min.	Unknown	Requires PAR Qualification Level B ; Manual provided	Agency must purchase from PAR
Global Appraisal of Individual Needs Short Screener (GAIN-SS)	None specified	23-item screening tool to quickly and accurately identify clients who may need a referral to behavioral health treatment; Screens for internalizing disorders, externalizing disorders, substance disorders, and crime/violence	5-10 min.	Client or Youth Care Worker	1 hour self-paced online training course	Agency must purchase from GAIN Coordinating Center
Children’s Depression Inventory 2nd Edition (CDI 2) – Short OR Parent OR Self-Report	Youth ages 7-17	12-item OR 17-item OR 28-item comprehensive multi-rater assessment of depressive symptoms	5 minutes OR 10 minutes OR 20 minutes	Client or Parent/ Guardian	Requires Multi-Health Systems B-Level Qualification ; Manual provided	Agency must purchase from Multi-Health Systems

Brief Symptom Inventory (BSI)	Youth age 13 & up; Adults	53-item inventory that gathers client-reported data to provide an overview of psychological symptoms and intensity	8-10 min.	Youth Care Worker	Requires Pearson Qualification Level B ; 20-30 min. online training session available; Manual provided	Agency must purchase from Pearson
Symptom Assessment-45 Questionnaire (SA-45)	Youth ages 13 & up; Adults	45-item assessment of symptomatology that can be used as a screening tool, to help formulate diagnoses, to develop treatment plans, and to measure outcomes	10 minutes	Client	Requires Multi-Health Systems B-Level Qualification ; Manual provided	Agency must purchase from Multi-Health Systems
Children's Inventory of Anger (ChIA)	Youth ages 6-16	39-item inventory that identifies the kinds of situations that provoke anger in particular youth, as well as the intensity of their anger response	10 minutes	Client	Manual provided	Agency must purchase from WPS
Behavioral and Emotional Rating Scale – 2nd Edition (BERS-2)	Youth ages 5-18	Measures personal strengths and competencies from the perspective of the youth, the parent, and the teacher/youth care worker	10 minutes	Youth Care Worker	Requires PAR Qualification B ; Manual provided	Agency must purchase from PAR
Mental Health Screening Tool (MHST)	Youth ages 5-18	Rapidly screens youth for a referral for a mental health assessment and determines urgency of need; Originally designed for youth being considered for out of home placement	10 minutes	Youth Care Worker	Manual provided	Free; Download from California Institute for Behavioral Health Solutions

Screen for Childhood Anxiety Related to Emotional Disorders (SCARED)	Youth ages 8-18	41-item self-report instrument used to screen for childhood anxiety disorder, panic disorder, and social phobia	10 minutes	Client or Parent/ Guardian	Important to understand the meaning of the scores before using	Free; Download from University of Pittsburgh
Coping Inventory for Stressful Situations – Adolescent (CISS: Adolescent) OR Adult (CISS: Adult)	Youth ages 13-18 OR Adults	48-item self-report instrument measures three types of coping styles in either adolescents or adults; Helps determine the preferred coping style of a client and contributes to an overall understanding of the relationship between a client’s coping style and their personality	10 minutes	Client	Requires Multi-Health Systems B-Level Qualification ; Manual provided	Agency must purchase from Multi-Health Systems
Coping Inventory for Stressful Situations – Situation-Specific Coping (CISS: SSC)	Adults	21-item self-report instrument that examines a designated event, such as a change in social situation, change in relationship, or a personal conflict	10 minutes	Client	Requires Multi-Health Systems B-Level Qualification ; Manual provided	Agency must purchase from Multi-Health Systems
Emotional Quotient Inventory: Youth Version (EQ-i: YV) – Short-Length OR Full-Length	Youth ages 7-18	30-item OR 60-item self-report instrument to assess emotional intelligence in children and teenagers; Short-length measures 5 key areas; Full-length also measures general mood and inconsistency and is recommended for initial evaluations with clients	10 minutes OR 30 minutes	Client	Requires Multi-Health Systems B-Level Qualification ; Manual provided	Agency must purchase from Multi-Health Systems

School Situation Survey (SSS)	Youth in K - 12 th grade	34-item survey to assess a youth's perceptions of school-related sources and manifestations of stress	10-15 min.	Client	Manual provided	Agency must purchase from Mind Garden
Child and Adolescent Functional Assessment Scale (CAFAS)	Youth ages 5-19	Assesses functioning across 8 areas in a youth's life (school, home, community, behavior towards others, moods, self-harm, substance abuse, thinking) and 2 areas in caregiver functioning (material needs, social support)	10-15 min.	Youth Care Worker	Agency Reference Manuals and Self-Training Manuals provided	Agency must purchase from Multi-Health Systems & pay an Annual Maintenance Fee
Psychosocial Evaluation & Threat Risk Assessment (PETRA)	Youth ages 11-18	Assesses psychosocial symptomatology and risk of violence threat among adolescents; Following a threat of violence, the tool enables you to analyze the context of psychosocial, ecological, and coping/resiliency factors to assist in the identification, assessment, intervention, treatment planning, and behavioral management of adolescents who pose a risk of targeted violence toward others	10-15 min.	Youth Care Worker	Requires PAR Qualification Level S ; Manual provided	Agency must purchase from PAR
Adolescent Coping Scale: 2nd Edition (ACS-2) – Short Form OR Long Form	Youth ages 12-18	Designed to support young people when examining their own coping behavior; Measures the usage and helpfulness of 20 distinct coping strategies	10-15 min. OR 20-30 min.	Youth Care Worker	Degree in Psychology or Social Work required; Assessment-specific training	Agency must purchase from the Australian Council for Educational Research

Social Skills Improvement System Rating Scales (SSIS)	Youth ages 3-18	Enables targeted assessment of individuals and small groups to evaluate social skills, problem behaviors, and academic competence; Forms available for teacher, parent, and youth	10-25 min.	Unknown	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson
Child Health Questionnaire – Child Self-Reported Version (CHQ-CF87)	Youth ages 10-18	87-item pediatric quality of life survey that measures 14 unique physical and psychosocial concepts	15 minutes	Client	Unknown	Agency must receive permission and purchase from HealthActCHQ
Resiliency Scales for Children & Adolescents – A Profile of Personal Strengths (RSCA)	Youth ages 9-18	Three stand-alone scales (Sense of Mastery, Sense of Relatedness, Emotional Reactivity) of 20-24 questions each that measures the personal attributes of the youth that are critical for resiliency	15 minutes (5 minutes per scale)	Unknown	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson
Personality Inventory for Youth (PIY) – Screener OR Full Scale	Youth ages 9-19	80-item OR 270-item instrument covering 9 clinical scales that measure emotional & behavioral adjustment, family interaction, and academic functioning	15 minutes OR 45 minutes	Client	Requires WPS Qualification C ; Manual provided	Agency must purchase from WPS
State-Trait Anxiety Inventory for Children (STAI-CH)	Youth in upper elementary & junior high school	40-item instrument measures anxiety in children; Distinguishes between a general proneness to anxious behavior rooted in personality and anxiety as a fleeting emotional state	20 minutes	Client	Manual provided	Agency must purchase from Mind Garden

Juvenile Inventory for Functioning (JIFF)	Youth ages 5-19	Hands-on, interactive, computerized interview that covers 10 life domains (school/work, home, family environment, peer influence, community behavior, feelings, self-harm potential, substance use, health related needs, rational thinking)	15-30 min.	Client or Parent/ Guardian	None	Agency must purchase from Multi-Health Systems & pay an Annual Maintenance Fee
Child & Adolescent Risk/Needs Evaluation (CARE-2)	Youth ages 6-19	A 57-item assessment that measures risk factors associated with youth violence, as well as protective factors; Scored assessment is used to complete the Case Management Planning Form that helps clinicians gauge the intensity of potential behavior problems and identify the appropriate level and types of interventions needed	15-30 min.	Youth Care Worker	Unknown	Agency must purchase from Care2Systems
Mayer-Salovey-Caruso Emotional Intelligence Test (MSCEIT)	Not specified	Evaluates emotional intelligence; Tests ability to perceive, use, understand, and regulate emotions; Measures how well people perform tasks and solve emotional problems	30-45 min.	Client	Requires Multi-Health Systems B-Level Qualification	Agency must purchase from Multi-Health Systems

Life Stressors and Social Resources Inventory – Youth (LISRES-Y) OR Adult (LISRES-A)	Youth ages 12-18 OR Adults	Structured interview that monitors ongoing life stressors & social resources; Covers 8 major areas of life experience	30-60 min.	Youth Care Worker	Requires PAR Qualification B ; Manual provided	Agency must purchase from PAR
Child and Adolescent Psychiatric Assessment: V 4.2 (CAPA) – Child OR Parent	Youth ages 9-18	Interviewer-based structured diagnostic interview with versions to use with children OR parents; Assesses symptoms and potential areas of incapacity	1.5 hours	Youth Care Worker	Formal training is required and must be requested	Agency must receive permission and purchase from Duke University
Young Adult Psychiatric Assessment (YAPA)	Youth (Ages not specified)	A modification of the CAPA (above) that is suitable for use with young adults; Provides a focus on diagnoses, living situations, relationships, and areas of functioning relevant to the young adult age group	Unknown	Unknown	Formal training is required and must be requested	Free; Agency must receive permission from Duke University
Functional Assessment Rating Scale – Children (CFARS) OR Adult (FARS)	Youth (Ages not specified) OR Adults	Assesses cognitive, social, and role functioning	Unknown	Youth Care Worker	Certification required through the FL DCF Training & Certification System for CFARS OR FARS	Free; Download from the University of South Florida
Optum SF Health Survey – SF-12v2 OR SF-36v2	Adults	12-item OR 36-item questionnaire to measure functional health and well-being from the client’s point of view across 8 domains	Unknown	Client or Youth Care Worker	Unknown	Agency must request survey license from Optum

Youth Outcome Questionnaire - Y-OQ 2.01 OR Therapeutic Alliance (Y-OQ 2.01 TA)	Youth ages 4-17	64-item OR 68-item parent report measures treatment progress for youth receiving mental health intervention; Designed to reflect the total amount of distress a youth is experiencing; Indicates those who may need immediate intervention beyond standard outpatient treatment; Therapeutic Alliance version also assesses youth's perception of the relationship between themselves and the provider	Unknown	Parent/ Guardian	Unknown	Agency must purchase from OQ Measures
Youth Outcome Questionnaire – Self Report (Y-OQ SR 2.0) OR Therapeutic Alliance (Y-OQ SR TA 2.0)	Youth (Ages not specified)	64-item OR 69-item self-report version of the Youth Outcome Questionnaire (above) designed to capture the youth's voice; Can be used in tracking treatment progress for youth receiving therapy or counseling; Indicates those who may need immediate intervention beyond standard outpatient treatment; Therapeutic Alliance version also assesses youth's perception of the relationship between themselves and the provider	Unknown	Client	Unknown	Agency must purchase from OQ Measures

Ohio Scales for Youth	Youth ages 12-18	Brief measure of outcomes for youth receiving mental health services; Youth and parent scales include 20-item problem severity scale, 20-item functioning scale, satisfaction with treatment scale, and hopefulness scale; Youth care worker scale includes 20-item functioning scale and restrictiveness of living environment scale	Unknown	Client or Parent/ Guardian or Youth Care Worker	Online training aids available	Agency must purchase from Brigham Young University
Youth Assessment and Screening Instrument (YASI)	Youth ages 10-25	Pre-screen or full assessment tool measures both risk and strengths in juvenile populations or other high risk youth; Includes case planning component; Covers 10 domains	Unknown	Unknown	Unknown	Agency must purchase from Orbis Partners
ADDICTION and SUBSTANCE USE						
CAGE – Adapted to Include Drugs (CAGE-AID)	None specified	4-item screening questionnaire to indicate a need for further drug/alcohol assessments	1 minute	Client or Youth Care Worker	Instructions appear on form	Free; Download from SBIRT
Personal Experience Screening Questionnaire (PESQ)	Youth ages 12-18	40-item questionnaire to screen youth for substance abuse; Identifies youth who should be referred for a complete chemical dependency evaluation; Measures problem severity, psychosocial items, and drug use history	10 minutes	Youth Care Worker	Requires WPS Qualification B ; Manual provided	Agency must purchase from WPS

Substance Abuse Subtle Screening Inventory – Adolescent (SASSI-A2) OR Adult (SASSI-4)	Youth ages 12-18 <u>OR</u> Adults	Identifies high/ low probability of substance use disorders; Measures level of defensiveness; SASSI-A2 provides clinical insight into family & social risk factors; SASSI-4 includes prescription drug scale and provides a measure of willingness to acknowledge experienced consequences of substance use	15 minutes	Youth Care Worker	Must meet The SASSI Institute's Qualifications for Test Purchase	Agency must purchase from The SASSI Institute
Personal Experience Inventory (PEI)	Youth ages 12-18	Self-report inventory helps identify, refer, and treat youth with drug & alcohol programs; Covers all forms of substance abuse, assesses both chemical involvement and psychosocial problems, and documents the need for treatment; Identifies personal risk factors that may precipitate or sustain substance abuse	45 minutes	Youth Care Worker	Requires WPS Qualification C ; Manual provided	Agency must purchase from WPS
TRAUMA/ABUSE HISTORY						
Childhood Trauma Questionnaire: A Retrospective Self-Report (CTQ)	Youth ages 12 & up	28-item questionnaire for a history of child abuse & neglect (physical/sexual/emotional abuse & emotional neglect); Includes a minimization/denial scale for detecting individuals who may be underreporting traumatic events	5 minutes	Client	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson

Report of Post-Traumatic Symptoms – Child (CROPS) OR Parent (PROPS)	Youth ages 7-17 <u>OR 6-17</u>	26-item scale that assesses posttraumatic symptoms; Acceptable for use with youth who do not have an identified traumatic event; Can be used to monitor changes in symptoms over time	5 minutes	Client, Youth Care Worker, or Parent/ Guardian	Psychologists or those under the supervision of psychologists	Agency must purchase from Child Trauma Institute
Juvenile Victimization Questionnaire 2nd Revision (JVQ-R2) - Reduced Item OR Screener Sum	Youth ages 8-17; Adults	Screeners for childhood victimization experiences (conventional crime, child maltreatment, peer/sibling victimization, sexual victimization, witness/indirect victimization); Forms available for youth, caregivers, or adults; Versions available to ask about lifetime experiences or experiences in the past year	5-10 min. <u>OR</u> 10-15 min.	Client or Parent/ Guardian	Training in psychological & epidemiological assessment; Para-professionals may administer under supervision	Free; Download from Crimes Against Children Research Center ; Citation must be used
Revised Conflict Tactics Scales (CTS2)	Adults	78-item tool to assess partner violence across 5 dimensions	10 minutes	Client or Youth Care Worker	Handbook provided	Agency must purchase from WPS
Conflict Tactics Scales: Parent-Child Version (CTSPC)	Parents/ caregivers of youth (Ages not specified)	35-item tool to assess child maltreatment and parent-to-child violence; Scores 6 dimensions (nonviolent discipline, psychological aggression, physical assault, weekly discipline, neglect, sexual abuse)	10 minutes	Parent/ Guardian or Youth Care Worker	Handbook provided	Agency must purchase from WPS
Abuse Risk Inventory for Women (ARI)	Adult women	25-item screening device to help identify women who have been, or are at risk of being, abused	10-15 min.	Client	Manual provided	Agency must purchase from Mind Garden

Child PTSD Symptom Scale (CPSS) – Self-Report OR Interview	Youth ages 8-18	24-item measure to assess for the presence and frequency of PTSD symptoms during the past month in youth who have experienced a traumatic event	10-15 min. OR 20 minutes	Client OR Youth Care Worker	Mental health professional with clinical training and diagnostic assessment experience	Free; Email request to foa@mail.med.upenn.edu
Adolescent Dissociative Experiences Scale (A-DES)	Youth ages 11-17	30-item self-report measure of normative & pathological dissociation; A screening tool designed to identify youth in need of further assessment	10-15 min.	Client	None	Unknown; Email request to jarmstrong@mizar.usc.edu
Los Angeles Symptoms Checklist (LASC)	Youth (Ages not specified); Adults	43-item measure of PTSD symptoms and general psychological distress; General distress items were developed to reflect symptoms that are often associated with PTSD	10-20 min.	Youth care worker	Qualified mental health professionals	Free; Email request to King.lynda@va.gov
Trauma Events Screening Inventory – Self-Report (TESI-SRR)	Youth ages 8-18	Brief measure to screen for lifetime exposure to potentially traumatic events; May be administered as either a questionnaire (26 items, 10-30 min.) or as a semi-structured clinical interview (15 items, 20-30 min.)	10-30 min.	Client or Youth Care Worker	Licensed for independent practice in child assessment & psychotherapy w/ child trauma survivors/family	Free; Email request to ncptsd@ncptsd.org
Trauma Events Screening Inventory – Parent-Report (TESI-PRR)	Parents/ caregivers of youth ages 4-7	26-item questionnaire to screen for a child’s lifetime exposure to potentially traumatic events as reported by their parent or guardian	10-30 min.	Parent/ Guardian	Same as above (for TESI-SRR)	Free; Email request to ncptsd@ncptsd.org

Juvenile Victimization Questionnaire 2nd Revision (JVQ-R2) - Abbreviated Interview OR Full Interview	Youth ages 8-17; Adults	Comprehensive evaluation of childhood victimization experiences (conventional crime, child maltreatment, peer/sibling victimization, sexual victimization, witness/indirect victimization); Forms available for youth, caregivers, or adults; Versions available to ask about lifetime experiences or experiences in the past year (<i>Abb.</i>); Supplements available to evaluate exposure to family violence, neglect, and relational victimization (<i>Full</i>)	15-20 min. OR 20-30 min.	Youth Care Worker	Training in psychological & epidemiological assessment; Para-professionals may administer under supervision	Free; Download from Crimes Against Children Research Center ; Citation must be used
Trauma Symptom Checklist for Children (TSCC)	Youth ages 8-16	54-item self-report tool measures posttraumatic stress and related psychological symptomatology in youth who have experienced traumatic events (physical/ sexual abuse, major loss, natural disasters, witness to violence); Useful in assessing symptoms related to acute, single-event traumas as well as repeated or chronic trauma exposure; Can be used to monitor symptom changes over time/ treatment	15-20 min.	Unknown	Requires PAR Qualification B ; Manual provided	Agency must purchase from PAR

UCLA Posttraumatic Stress Disorder Reaction Index (UCLA PTSD-RI)	Youth ages 7-18	Self-report measure to assess a youth's history of exposure to potentially traumatic events and screen for frequency of DSM-IV PTSD symptoms; Child (7-12), adolescent (13-18), and parent-report versions available	15-30 min.	Client or Youth care worker	Qualified mental health professionals or graduate student under the supervision of a licensed masters level clinician	Free; Email request to rpynoos@mednet.ucla.edu or Asteinberg@mednet.ucla.edu
Trauma Symptom Inventory-2 (TSI-2)	Adults	136-item assessment evaluates posttraumatic stress and other psychological sequelae of traumatic events (sexual/physical assault, intimate partner violence, combat, torture, motor vehicle accidents, mass casualty events, medical trauma, traumatic losses, childhood abuse/neglect)	20 minutes	Unknown	Requires PAR Qualification B ; Manual provided	Agency must purchase from PAR
Clinician-Administered PTSD Scale for DSM-5 – Child/Adolescent Version (CAPS-CA-5)	Youth ages 7 & up	30-item scale assesses the 20 DSM-5 PTSD symptoms; Questions target onset & duration of symptoms, subjective distress, impact on social functioning, development impairment, overall response validity, overall PTSD severity, improvement of symptoms, and specifications for dissociative subtype	Unknown	Youth care worker	Master's degree in clinical discipline; 4.5 hour online training ; Technical manuals available from WPS	Agency must complete an Assessment Request Form or purchase from WPS

FAMILY COHESION/FUNCTIONING						
Eyberg Child Behavior Inventory (ECBI)	Youth ages 2-16	7-point intensity scale and a yes-or-no problem scale that assesses the current frequency & severity of disruptive behaviors in the home setting and the extent to which parents find the behavior troublesome	5 minutes	Parent/ Guardian	Requires PAR Qualification B ; Manual provided	Agency must purchase from PAR
Protective Factors Survey (PFS)	Youth (Ages not specified)	20-item survey assesses the perceived presence of 5 protective factors against child abuse and neglect (family functioning/resiliency, social support, concrete support, child development/knowledge of parenting, nurturing & attachment)	10-15 min.	Parent/ Guardian	Training protocols are provided in the manual	Free: Download from FRIENDS National Resource Center
Family Environment Scale (FES)	Youth age 11 & up and their family members	90-item assessment that evaluates the social environment of the family unit through 3 dimensions and 3 perceptions: real, ideal, expected	15-20 minutes	Client and their family members	Manual provided	Agency must purchase from Mind Garden
Caregiver Wish List (CWL)	Youth ages 3-19	Computerized interview that allows parents/caregivers to report on their children and their own parenting behaviors across 6 key areas	30 minutes	Parent/ Guardian	None	Agency must purchase from Multi-Health Systems & pay an Annual Maintenance Fee

North Carolina Family Assessment (NCFAS)	Family members of all ages	Designed to examine family functioning in 5 domains; Conducting assessment at the beginning of service, at 90-day intervals, and at the end of service provides workers with the opportunity to prioritize goals and services; Obtaining sufficient information may require a number of hours of face-to-face contact with the family and collateral sources	30-40 min.	Youth Care Worker	Self-administered training requires several hours to complete; Training may be completed individually or in groups	Agency must receive permission and purchase from National Family Preservation Network
LIFE SKILLS and INDEPENDENT LIVING						
Vineland Adaptive Behavior Scales, Second Edition (Vineland-II) – Survey Interview Form OR Parent/Caregiver Rating Form OR Expanded Interview Form	Youth ages birth & up; Adults	Targeted assessment OR rating scale OR in-depth expanded assessment that supports diagnosis of intellectual and developmental disabilities, autism, and developmental delays; Helps to determine eligibility/qualification for special services, plan rehabilitation or intervention programs, and track & report progress	20-60 min. (Survey & Rating) OR 25-90 min.	Parent/Guardian	Requires Pearson Qualification Level B ; Online webinars available; Manual provided	Agency must purchase from Pearson

Casey Life Skills Assessment (CLSA)	Youth ages 14-21	Assesses the behaviors and competencies youth need to achieve their long term goals; Designed to be used in a collaborative conversation between a case worker and youth; Additional supplements available; Appropriate for all youth regardless of whether they are in foster care, live with their biological parents, or reside in a group home	30-40 min.	Client	Practitioners Guide and other resources available from Casey Family Programs	Free; Sign up to administer through Casey Family Programs
Daniel Memorial Institute Independent Living Assessment for Life Skills – Short OR Long	Youth ages 15 & up	A 90-item OR 231-item interview assessment covering 14 OR 16 independent living categories; Designed for administration in one-on-one situations	Unknown	Youth Care Worker	None	Agency must purchase from Daniel Memorial Institute
VOCATIONAL/CAREER INTERESTS						
Picture Interest Career Survey – Second Edition (PICS)	Youth ages 10 & up; Adults	36 sets of pictures of people at work help youth identify occupational interests; Creates a profile of the youth that leads directly to career information and potential job matches; Designed for those with limited reading ability, special needs, or who might struggle with text-based assessments	10-15 min.	Client	Manual provided	Agency must purchase from JIST

Adjective Check List – Success Factors at Work Report (ACL-SFW)	Youth in high school or older; Adults	Checklist of 300 adjectives and adjectival phrases commonly used to describe a person’s personality; Generates a report presenting results on 30 scales to assess 6 work success factors	10-15 min.	Client	Manual provided	Agency must purchase from Mind Garden
Career Interests, Preferences, and Strengths Inventory (CIPSI)	Youth ages 11-22	Career exploration tool that identifies interests, strengths, general preferences, and favored careers; Youth’s choices are aligned with the U.S. Department of Education 16 Career Clusters	15-30 min.	Client	User Manual provided	Agency must purchase from ProEd
Career Beliefs Inventory (CBI)	Youth (Ages not specified); Adults	96-item tool that measures a youth’s assumptions, generalizations, and beliefs about themselves and the world of work; Ideal to use at the beginning of the career counseling process	25-30 min.	Client	None; Manual provided	Agency must purchase from Mind Garden
Career Assessment Inventory – The Vocational Version (CAI)	Youth age 15 & up planning to enter careers right after HS or to attend community college/ tech school	305-item assessment that compares an individual’s vocational interests to those of individuals in 91 specific careers (including skilled trades and technical and service professions) that require 2 years or less of post-secondary training; Inventory can be used to help clients develop career and study plans	35-40 min.	Client	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson

Career Assessment Inventory – The Enhanced Version (CAI)	Youth ages 15 and up; College-bound or non-college bound	370-item assessment that compares an individual’s occupational interests to those of individuals in 111 specific careers that reflect a broad range of technical and professional positions; Inventory can be used to help clients develop career and study plans	40 minutes	Client	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson
ACADEMIC SKILLS						
Wide Range Achievement Test 4 (WRAT4)	Youth ages 5 & up; Adults	Academic skills assessment that measures reading skills, math skills, spelling, and comprehension	35-45 min.	Client	Requires Pearson Qualification Level B ; Manual provided	Agency must purchase from Pearson
Tests of Adult Basic Education 9 & 10 (TABE 9&10) – Survey OR Complete Battery	Youth ages 14 & up; Adults	100-item OR 195-item assessment of basic skills in reading, mathematics, language, vocabulary, mechanics, and spelling; Focused on key factors required for vocational training programs and most often demanded by employers; Comes in 4 test levels from Easy to Advanced (Survey) OR 5 test levels from Limited literacy to Advanced (Complete Battery); Pre- and post-tests allow growth to be measured; Wide range of accommodation materials available to help evaluate the skills of adults with special needs	1.5 hours OR 2.5 hours	Client	Can be administered by adult educators who have a general knowledge of measurement principles and are willing to abide by the assessment standards of the American Psychological Association	Agency must purchase from Data Recognition Corporation

PERMANENT CONNECTIONS						
Inventory of Socially Supportive Behaviors (ISSB) – Short Form	None specified	19-item self-report measure designed to assess how often individuals received various forms of assistance (e.g. advice, encouragement, etc.) during the preceding month	Unknown	Client	Information about scoring can be found here	Free; PDF available here
Youth Connections Scale	Youth (Ages not specified)	Tool to measure permanent, supportive connections for youth in foster care and to guide case planning around strengthening youth connections to caring adults	Unknown	Youth Care Worker	Minimal; ½ hour training module available from the Center for Advanced Studies in Child Welfare	Free; Download tool and Implementation & Scoring Guide from the Center for Advance Studies in Child Welfare
COMPREHENSIVE CASE PLANNING TOOLS						
Global Appraisal of Individual Needs Q3 Standard (GAIN-Q3)	Youth (Ages not specified); Adults	Consists of nine screeners (background, school problems, work problems, physical health, sources of stress, risk behaviors & infectious diseases, mental health, substance abuse, and crime & violence); Computes a measure of participants' quality of life and collects information on frequency of service utilization and behavior during the past 90 days	25-35 min.	Youth Care Worker	7 hours of self-paced online training required to gain certification	Agency must purchase from GAIN Coordinating Center

Global Appraisal of Individual Needs Initial (GAIN-I)	None specified	A comprehensive bio-psychosocial assessment designed to support clinical diagnosis, placement, and treatment planning; Contains over 100 scales and subscales; Sections cover background, substance use, physical health, risk behaviors & disease prevention, mental & emotional health, environment & living situation, legal, and vocational needs	1.5-2.5 hours	Youth Care Worker	7 hours of self-paced online training required to gain certification	Agency must purchase from GAIN Coordinating Center
Self-Sufficiency Matrix	None specified	A customizable case management tool (with up to 25 key outcome areas) that documents the progress or maintenance of client skills and abilities by providing a clear illustration of where a client has strengths, as well as where to focus additional energy to generate improvement	Unknown	Youth care worker	Instructions available here	Free; Content to customize your own tool is available here ; A sample of a customized tool can be found on the HUD Exchange
Child and Adolescent Needs and Strengths Comprehensive Multisystem Assessment (CANS-Comprehensive)	Youth ages 5-22	A comprehensive assessment to help providers get to know youth & families, learn about issues they are facing, and discover their hopes/goals for treatment and/or services	Unknown	Youth Care Worker	Some; Providers must become certified by completing an online or in-person training program & passing an exam	\$12 to become certified; Information available from Vermont AHS: Integrating Family Services

Youth Outcome Questionnaire Treatment Support Measure (Y-OQ TSM)	Youth (Ages not specified)	Tool designed to work in conjunction with the Y-OQ 2.01, Y-OQ SR 2.0, or Y-OQ 30.2 (see Mental Health & Overall Well-Being Section); Designed as a treatment planning tool to assist therapists working with children, youth, and their parents or guardians and as a clinical support tool to provide therapists with actionable feedback when youth are not making expected progress in treatment; Results obtained at the beginning of treatment can be used to identify client strengths and weaknesses which can be used in treatment planning	Unknown	Unknown	Unknown	Agency must purchase from OQ Measures
Partners for Change Outcome Management System (PCOMS)	None specified	Two simple clinical tools (Outcome Rating Scale, Session Rating Scale) provide data that is integrated into clinical practice through Feedback-Informed Treatment (a method for using client feedback regarding the therapeutic alliance and outcome of care to inform, tailor, and improve service delivery)	Unknown	Client	Unknown	Agency must purchase

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MEMO

Re: Resiliency Assessment requirements & FYSB performance measure
August 31st, 2018

In response to ongoing barriers in our statewide database that prevent us from using Resiliency Assessment data to report on performance measures, VCRHYP is updating both our Resiliency Assessment requirements and our FYSB (federal) performance measures for BCP and TLP.

The Resiliency Assessment is still a necessary component of a youth's Plan of Care development and is expected to continue to be used for this purpose. Resiliency Assessments have historically served two purposes: to support Plan of Care development and to report on performance measures. The changes outlined in this memo relate only to their use to report on performance measures.

All changes, which go into effect immediately, are summarized below and will be reflected in updates to VCRHYP's Orientation Manual and Paperwork Manual.

Resiliency Assessment Requirements

- 1) Completed Resiliency Assessments will no longer be sent to VCRHYP for entry into HMIS. All completed assessments must be stored, either in hard copy or electronically, in client files at your agency.
 - Note: VCRHYP will continue to look for Resiliency Assessments during our annual file reviews to ensure they are being consistently used to inform Plan of Care development.
- 2) Resiliency Assessments will no longer need to be completed at program exit.
 - Note: Resiliency Assessments should continue to be completed as part of Plan of Care development, so are required to be completed each time a Plan of Care is written or updated, starting at intake and occurring at least every six months or if the youth's circumstances and goals change dramatically.

Performance Measures

Proxy measures have been identified to replace all performance measures related to the Resiliency Assessment. **Data to report on these proxy measures is already being collected using the VCRHYP Exit Assessment and will require no additional questions be asked.** The following chart provides a crosswalk from our current performance measures to their proxy measures. Beginning with our October 2018 biannual report for FYSB, VCRHYP will report on these proxy measures.

<i>Current measure(s)</i>	<i>Current target</i>	<i>Grant</i>	<i>Proxy Measure(s)</i>	<i>New target</i>
% of youth who report feeling safe in their community at exit	85%	TLP	% of youth that consider their exit destination to be safe	80%
% of youth who report an increase in one or more indicators related to safety at exit (Examples include: "I feel safe where I live and/or stay." "I feel safe in my community.")	80%	BCP		
% of youth who report feeling comfortable accessing community resources at exit	90%	TLP	% of youth that have permanent positive community connections outside of the program	80%
% of youth who report an increase in one or more indicators related to well-being at exit (Examples include: "I do at least one thing to be healthy." "I have healthy ways to manage stress or stressful situations.")	80%	TLP & BCP	% of exiting youth who have had an annual check-up with a doctor within the last year	75%
			% of youth with health insurance at exit	90%
			% of exiting youth who report their mental health status is "excellent," "very good," or "good"	75%
% of youth who report an increase in one or more indicators related to permanent connections at exit (Examples include: "I have one or more supportive friendships." "I have supportive relationships with one or more non-family adults.")	80%	BCP	% of exiting youth with permanent positive adult connections outside of the program	80%
			% of exiting youth with permanent positive peer connections outside of the program	80%
% of youth will report an increase in one or more indicators related to self-sufficiency at exit (Examples include: "I have a plan for the future." "I know what community resources are available to me.")	80%	BCP	% of exiting youth who are attending school regularly or have received their diploma or equivalency	90%
			% of exiting youth with permanent positive community connections outside of the program	80%